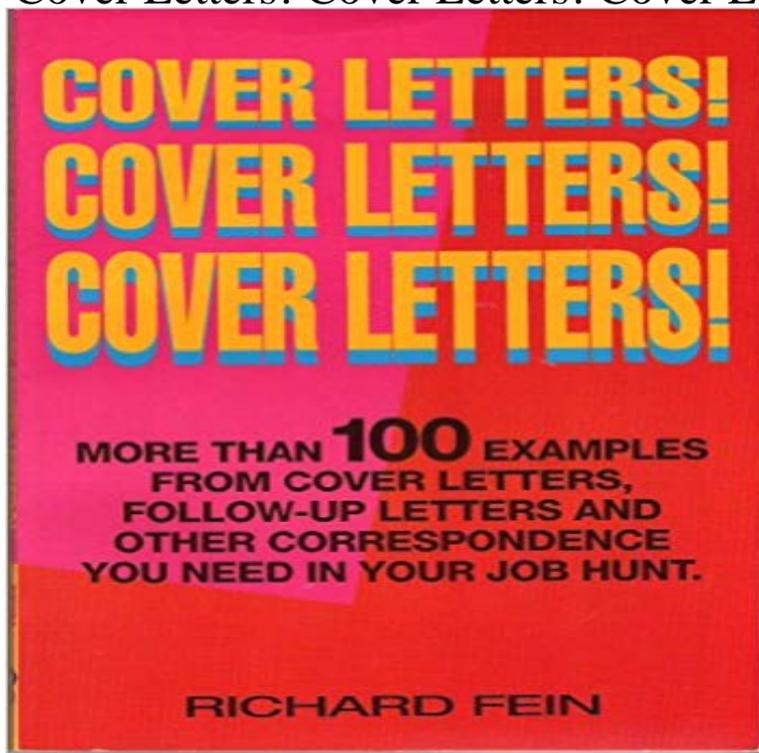


Cover Letters! Cover Letters! Cover Letters!



Completely revised, updated, and featuring more examples, *Cover Letters! Cover Letters! Cover Letters!* is for anyone and everyone on the job-search trail, from new college grads to veteran managers. Whether responding to newspaper ads, conducting an outreach campaign or using letters to network with colleagues and acquaintances, this book offers multiple samples of every conceivable kind of letter to help the user land that perfect job. Includes detailed advice and current examples such as, letters following up on interviews, letters turning down a job offer, and letters thanking a colleague for an introduction. Written by a leader in the career search field, *Cover Letters! Cover Letters! Cover Letters!* is the perfect reference users will turn to again and again.

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